

Regional Greenhouse Gas Initiative, Inc. 90 Church Street, 4th Floor New York, NY 10007

## Regional Greenhouse Gas Initiative, Inc. Meeting of the Board of Directors

Friday, December 11, 2020 1:15 PM – 1:45 PM

**Meeting via Teleconference** 



Regional Greenhouse Gas Initiative, Inc. Meeting of the Board of Directors

> Friday, December 11, 2020 1:15 PM – 1:45 PM

## AGENDA

**Call to Order** *Martin Suuberg, Chair (MassDEP)* 

Board of Directors Roll & Introduction Jared Snyder, Secretary (NYSDEC)

Welcome & Review of Procedures Martin Suuberg, Chair (MassDEP)

Review of Executive Committee and Board of Directors Minutes Jared Snyder, Secretary (NYSDEC)

**RGGI, Inc. 2021 Committee Elections** *Robert Scott, Nominations Chair (NH DES)* 

**RGGI, Inc. 2021 Proposed Operating Budget** *Marion Gold, Treasurer (RI PUC)* 

RGGI, Inc. Milestone Updates Andrew McKeon, Executive Director (RGGI, Inc.)

Adjournment



Regional Greenhouse Gas Initiative, Inc. 90 Church Street, 4th Floor New York, NY 10007

## **Board of Directors Minutes**

## November 26, 2019



## Regional Greenhouse Gas Initiative, Inc. Minutes of Board of Directors Meeting <u>November 26, 2019</u>

A Meeting of the Directors of the Regional Greenhouse Gas Initiative, Inc., a Delaware nonprofit corporation (the "Corporation"), was held on November 26, 2019 via teleconference, pursuant to written notice sent to each Director.

The meeting was called to order by Chair Ben Grumbles at approximately 1pm.

#### Persons in Attendance

The following Directors, constituting a quorum, were present for the meeting:

Katie Dykes, CT Marissa Gillett, CT Shawn Garvin, DE Dallas Winslow, DE Philip Bartlett, ME Jeff Crawford for Gerald Reid, ME Ben Grumbles, MD Jason Stanek, MD Joanne Morin for Judith Judson, MA Martin Suuberg, MA Michael Giaimo, NH Robert Scott. NH Peter Sheehan for John Rhodes, NY Jared Snyder, NY Marion Gold, RI Sarah Hofmann, VT Peter Walke, VT

Jeff Crawford was appointed to serve as an alternate director on behalf of Gerald Reid. Joanne Morin was appointed to serve as an alternate director on behalf of Judith Judson. Peter Sheehan was appointed to serve as an alternate director on behalf of John Rhodes. The written designations of the alternates were duly received and are attached to the minutes of this meeting. Also, present by invitation were the following people: Anna Ngai (RGGI, Inc.), Frederica Hill (RGGI, Inc.), Peter Rennée (RGGI, Inc.); and Andrew McKeon as Executive Director.

### Call to Order and Board of Directors Roll Call

Chair Grumbles opened the meeting. Mr. Suuberg conducted a roll call and it was confirmed that a quorum of the Directors was present.

#### Welcome and Review of Procedures

Chair Grumbles thanked the Directors and staff for their attendance, as well as members of the public who were invited to listen to the meeting proceedings via teleconference.

#### **Review of Board of Directors and Executive Committee Minutes**

Mr. Suuberg presented the Board Meeting Minutes for December 3, 2018, and the Executive Committee Minutes from December 10, 2018 to November 4, 2019 that were distributed prior to the meeting.

#### RGGI, Inc. 2020 Board of Directors - Executive Committee Nominations and Elections

Mr. Scott asked the Directors if there were any nominations from the floor. Hearing none, the following Directors were nominated as members for the 2020 Executive Committee and Officers of RGGI, Inc.:

Chair: Martin Suuberg - Massachusetts Vice Chair: Ben Grumbles - Maryland Treasurer: Marion Gold - Rhode Island Secretary: Jared Snyder - New York Member-at-Large: Katie Dykes - Connecticut Member-at-Large: Sarah Hofmann - Vermont Member-at-Large: Philip Bartlett - Maine

Mr. Garvin moved to elect the nominated 2020 Executive Committee members and Officers of RGGI, Inc., Ms. Hoffman seconded.

**RESOLVED**, that the following Directors are appointed to the Executive Committee of the Board of Directors of the Corporation. Officers of the Corporation are hereby appointed as designated:

Chair: Martin Suuberg - Massachusetts Vice Chair: Ben Grumbles - Maryland Treasurer: Marion Gold - Rhode Island Secretary: Jared Snyder - New York Member-at-Large: Katie Dykes - Connecticut Member-at-Large: Sarah Hofmann - Vermont

#### Member-at-Large: Philip Bartlett - Maine

Mr. Scott congratulated the elected members of the 2020 Executive Committee and thanked them in advance.

## RGGI, Inc. 2020 Board of Directors - Finance Committee Nominations and Elections

Mr. Scott asked the Directors if there were any nominations from the floor. Hearing none, the following Directors were nominated as members for the 2020 Finance Committee and Officers of RGGI, Inc.:

Chair: Marion Gold - Rhode Island Member-at-Large: Peter Walke - Vermont

Ms. Hoffman moved to elect the nominated 2020 Finance Committee members and Officers of RGGI, Inc., Ms. Dykes seconded.

**RESOLVED**, that the following Directors are appointed to the Finance Committee of the Board of Directors of the Corporation. Officers of the Corporation are hereby appointed as designated:

Chair: Marion Gold - Rhode Island Member-at-Large: Peter Walke - Vermont

Mr. Scott congratulated the elected members of the 2020 Finance Committee and thanked them in advance.

## RGGI, Inc. 2020 Board of Directors - Audit Committee Nominations and Elections

Mr. Scott asked the Directors if there were any nominations from the floor. Hearing none, the following Directors were nominated as members for the 2020 Audit Committee and Officers of RGGI, Inc.:

Chair: Michael Giaimo – New Hampshire Member-at-Large: Marissa Gillett - Connecticut

Mr. Suuberg moved to elect the nominated 2020 Finance Committee members and Officers of RGGI, Inc., Ms. Gold seconded.

**RESOLVED**, that the following Directors are appointed to the Audit Committee of the Board of Directors of the Corporation. Officers of the Corporation are hereby appointed as designated:

Chair: Michael Giaimo – New Hampshire Member-at-Large: Marissa Gillett - Connecticut

Mr. Scott congratulated the elected members of the 2020 Finance Committee and thanked them in advance.

## RGGI, Inc. 2020 Proposed Operating Budget

Mr. Snyder reviewed RGGI, Inc.'s proposed 2020 operating budget.

Ms. Gold moved to approve the proposed 2020 RGGI, Inc. operating budget. Mr. Walke seconded this motion. The motion was subsequently unanimously approved.

**RESOLVED**, that the proposed 2020 RGGI, Inc. operating budget is adopted.

#### **RGGI, Inc. Milestones Update**

Mr. McKeon provided a summary of the RGGI, Inc. milestones including the completed 2017 Electricity Monitoring Report, and the 2017 Proceeds Report. Working with the RGGI states, RGGI, Inc. processed 2018 interim compliance. Compliance was at 99%, showing the continued success of the process

Auction 45, which took place in September, saw the one billionth RGGI allowance sold. RGGI Inc. has been working closely with the New Jersey State Staff leading up to their resumed participation commencing January 1st, 2020.

RGGI, Inc. published a high-level document providing some guidance on any states or jurisdictions interested in RGGI Participation and continue to be open to discussions with any interested parties.

#### <u>Adjournment</u>

Mr. Grumbles thanked the Directors for their service in 2019. There being no further business of the Board, the Board agreed upon consensus to adjourn at 1:17 pm.

1. flha

Jared Snyder Secretary



STATE OF MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION



## Regional Greenhouse Gas Initiative, Inc. Appointment of Alternate Representative

I, the undersigned, appoint Jeff Crawford as the alternate Director and/or Agency Head to act in my place as the representative for the Maine Department of Environmental Protection for any Regional Greenhouse Gas Initiative, Inc. calls or meetings, including all RGGI Auction calls, until further notice.

mose

Gerald D. Reid, Commissioner Maine Department of Environmental Protection April 23, 2019

AUGUSTA 17 STATE HOUSE STATION AUGUSTA, MAINE 04333-0017 (207) 287-7688 FAX: (207) 287-7826 BANGOR 106 HOGAN ROAD, SUITE 6 BANGOR, MAINE 04401 (207) 941-4570 FAX: (207) 941-4584 PORTLAND 312 CANCO ROAD PORTLAND, MAINE 04103 (207) 822-6300 FAX: (207) 822-6303 PRESQUE ISLE 1235 CENTRAL DRIVE, SKYWAY PARK PRESQUE ISLE, MAINE 04769 (207) 764-0477 FAX: (207) 760-3143

#### **Regional Greenhouse Gas Initiative, Inc.**

### **Appointment of Alternate Director**

I, the undersigned, appoint Joanne Morin as the alternate director to act in my place for the Regional Greenhouse Gas Initiative Board conference call on November 26, 2019.

Judich Judson

Judith Judson

Commissioner, Massachusetts Department of Energy Resources

## Regional Greenhouse Gas Initiative, Inc.

Appointment of Alternate Director

I, the undersigned, appoint <u>Peter Sheehan</u> as the alternate director to act in my place for the Regional Greenhouse Gas Initiative Board conference call on November 26, 2019.

Joh BRUL

John Rhodes

Chair, New York State Public Service Commission



Regional Greenhouse Gas Initiative, Inc. 90 Church Street, 4th Floor New York, NY 10007

## **Executive Committee Minutes**

## December 16, 2019 to October 19, 2020



#### Executive Committee Meeting by Telephone December 16, 2019

#### **Minutes**

The RGGI, Inc. Executive Committee meeting convened at 4 PM by conference call on Monday, December 16, 2019. Participants in the call included: Executive Committee members Ben Grumbles, Katie Dykes, Martin Suuberg, Marion Gold, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Head Jason Stanek.

The Committee approved the minutes for the November 18, 2019 meeting.

The meeting adjourned at 4:05 PM.

mt. Martin Suuberg Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone January 13, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4 PM by conference call on Monday, January 13, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Katie Dykes, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Head Jason Stanek.

The Committee approved the minutes for the December 16, 2019 meeting.

The meeting adjourned at 4:05 PM.

1. flhd

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone January 27, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4 PM by conference call on Monday, January 27, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Phil Bartlett, Katie Dykes, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Bob Scott.

The Committee approved the minutes for the January 13, 2020 meeting.

The Committee reviewed the 2019 Interim Compliance Schedule.

The meeting adjourned at 4:10 PM.

P. flhd

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone February 10, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4:20 PM by conference call on Monday, February 10, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Jared Snyder, Katie Dykes, and Executive Director Andrew McKeon, and Agency Heads Shawn Garvin, Michael Giaimo and Catherine McCabe.

The Committee approved the minutes for the January 27, 2020 meeting.

The Committee reviewed the Q4 2019 Emissions Report.

The meeting adjourned at 4:25 PM.

1. flha

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone February 24, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, February 24, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Jared Snyder, Marion Gold, Katie Dykes, Phil Bartlett, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the February 10, 2020 meeting.

The Committee reviewed the Q4 2019 Financial Report.

The meeting adjourned at 4:10 PM.

1. flha

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone March 9, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, March 9, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Phil Bartlett, Sarah Hofmann, Alternate Allison Archambault for Marion Gold, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the February 24, 2020 meeting.

The Committee reviewed the 2019 Interim Compliance Summary Report.

The meeting adjourned at 4:10 PM.

1. flha

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone April 6, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, April 6, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Phil Bartlett, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the March 9, 2020 meeting.

The Committee reviewed the 2019 Emissions Analysis Report.

The Committee approved the moving forward with technical analysis work via an Action Without a Meeting.

The meeting adjourned at 4:15 PM.

1. flha

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone April 20, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, April 20, 2020. Participants in the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the April 6, 2020 meeting.

The meeting adjourned at 4:05 PM.

P. flhd

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone May 4, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, May 4, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Katie Dykes, Philip Bartlett, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the April 20, 2020 meeting.

The Committee reviewed the Fourth Control Period Compliance Schedule

The Committee reviewed the results of the COATS Penetration Test

The Committee reviewed the Q1-2020 RGGI Emissions Report

The Committee approved a 2-year Market Monitoring contract with Potomac Economics

The meeting adjourned at 4:15 PM.

P. flhd

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone June 15, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, June 15, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Katie Dykes, Philip Bartlett, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the May 4, 2020 meeting.

The Committee reviewed the Q1 2020 Financials.

The meeting adjourned at 4:07 PM.

P. flhd

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone July 13, 2020

## **Minutes**

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, July 13, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Katie Dykes, Philip Bartlett, Sarah Hofmann, Executive Director Andrew McKeon.

The Committee approved the minutes for the June 15, 2020 meeting.

The Committee reviewed the draft 2018 RGGI Proceeds Report.

The meeting adjourned at 4:15 PM.

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone July 27, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, July 27, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Katie Dykes, Sarah Hofmann, Executive Director Andrew McKeon, and Agency Heads Michael Giaimo and Jason Stanek.

The Committee approved the minutes for the July 13, 2020 meeting.

The Committee received a summary of the 2019 Audited Financial Statement and Tax Filings from the Audit Committee Chair Michael Giaimo.

RGGI, Inc. Chair Suuberg moved to approve the RGGI, Inc. 2019 Audited Financials and Tax Filing and to circulate to the Board of Directors. The motion was seconded by RGGI, Inc. Executive Committee Member-at-Large Dykes and approved unanimously.

RESOLVED, that the motion to approve and circulate the RGGI, Inc. 2019 Audited Financial Statement and 2019 Tax Filings to the RGGI, Inc. Board of Directors is approved with no abstention.

The meeting adjourned at 4:10 PM.

MA

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone August 10, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, August 10, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Jared Snyder, Philip Bartlett, Sarah Hofmann, and Executive Director Andrew McKeon.

The Committee approved the minutes for the July 27, 2020 meeting.

The Committee reviewed the Q2 2020 Emissions Report

The Committee reviewed the Q2 2020 Financial Report

The Committee was made aware of the Co-Benefits to Children's Health of the Regional Greenhouse Gas Initiative report issued by Environmental Health Perspectives

The meeting adjourned at 4:10 PM.

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone September 21, 2020

## <u>Minutes</u>

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, September 21, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Philip Bartlett, Sarah Hofmann, and Executive Director Andrew McKeon.

The Committee approved the minutes for the August 10, 2020 meeting.

The Committee reviewed the Q2 2020 Emissions Analysis Summary

The meeting adjourned at 4:10 PM.

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



## Executive Committee Meeting by Telephone October 19, 2020

#### **Minutes**

The RGGI, Inc. Executive Committee meeting convened at 4PM by conference call on Monday, October 19, 2020. Participants on the call included: Executive Committee members Martin Suuberg, Ben Grumbles, Marion Gold, Jared Snyder, Philip Bartlett, Sarah Hofmann, and Executive Director Andrew McKeon.

The Committee approved the minutes for the September 21, 2020 meeting.

The Committee discussed the agenda for the November 24 Board Meeting.

The meeting adjourned at 4:05 PM.

Jared Snyder Secretary Regional Greenhouse Gas Initiative, Inc.



Regional Greenhouse Gas Initiative, Inc. 90 Church Street, 4th Floor New York, NY 10007

# 2021 Operating Budget



2021 Operating Budget	
	Budget
Personnel	_
Salaries & Wages	\$734,683.00
Fringe Benefits	\$292,719.00
% of Fringe Benefits to Salary	40%
Subtotal Personnel Costs	\$1,027,402.00
Other than Personnel Costs (OTPC)	
Legal Fees	\$40,000.00
Professional Services Reserve	\$100,000.00
Finance and Accounting	\$84,000.00
Audit	\$27,450.00
Information Technology	\$5,000.00
Occupancy Expenses	\$63,660.00
Furniture and Fixtures - Equipment	\$5,000.00
Travel	\$5,000.00
Office Supplies (Includes Postage)	\$2,000.00
Telephone, Web Hosting & Service Contracts	\$35,500.00
Outreach and Communications	\$7,000.00
Insurance and Fees	\$13,365.00
HR Administrative & Other	\$19,715.00
Stakeholder Meeting	\$25,000.00
Depreciation	\$3,615.00
Subtotal OTPC	\$436,304.00
Subtotal Direct Operating Expenses	\$1,463,707.00
Indirect Contractor Expenses	
RGGI COATS	\$390,000.00
Auctions	\$310,000.00
Auction Platform Upgrade	\$0.00
Marketing Monitor	\$220,900.00
Marketing Monitor - Consulting	\$30,000.00
Technical Analysis and Evaluation	\$200,000.00
Subtotal Indirect Contractor Expenses	\$1,150,900.00
Total Direct and Indirect Expenses	\$2,614,607.00



#### Date: December 14, 2020

Re: 2021 RGGI, Inc. Executive, Audit, and Finance Committees

#### **Executive Committee**

## Chair

Martin Suuberg (Massachusetts) Commissioner, Massachusetts Department of Environmental Protection

## Vice Chair

Ben Grumbles (Maryland) Secretary, Maryland Department of the Environment

#### Secretary

Jared Snyder (New York) Deputy Commissioner, New York Department of Environmental Conservation

## Treasurer

Marion Gold (Rhode Island) Commissioner, Rhode Island Public Utilities Commission

## Member-At-Large

Phil Bartlett (Maine) Chair, Maine Public Utilities Commission

#### Member-At-Large

Katie Dykes (Connecticut) Commissioner, Connecticut Department of Energy and Environmental Protection

#### Member-At-Large

Joe Fiordaliso (New Jersey) President, New Jersey Board of Public Utilities



## **Audit Committee**

Chair Marissa Gillett (Connecticut) Chair, Connecticut Public Utilities Regulatory Authority

## Member

Dianne Martin (New Hampshire) Chairwoman, New Hampshire Public Utilities Commission

## **Finance Committee**

### Chair

Marion Gold (Rhode Island) Commissioner, Rhode Island Public Utilities Commission

#### Member

Peter Walke (Vermont) Commissioner, Vermont Department of Environmental Conservation